

IMPORTANT MESSAGE

California Department of Public Health Immunization Branch Vaccines for Children (VFC) Program 850 Marina Bay Parkway Richmond, CA 94804 Toll Free Phone: 877-2GET-VFC (877-243-8832)

Toll Free Fax: 877-FAXX-VFC (877-329-9832)

October 20, 2014

VFC Customer Service Center: Operation Hours for October and November 2014

Dear VFC Provider,

The VFC Program Customer Service Center will be **closed** during the following dates:

- Wednesday and Thursday, October 22 23, 2014 (Staff Meeting)
- Tuesday, November 11, 2014 (Veteran's Day)
- Thursday and Friday, **November 27 28, 2014** (Thanksgiving Holiday)

Orders will continue to be received during these call center closures. Normal business hours will be resumed after each event.

TIP: Upon order submission, please allow up to 15 business days for the processing and delivery of your vaccine request. Make sure to place your vaccine request with sufficient inventory on hand (3 weeks recommended).

You may reach a VFC Customer Service Representative at (877) 243-8832, Monday through Friday from 9am to 5pm.